

General Information

Big XII Conference Check-In

Conference Check-In will begin promptly at 2 PM at the conference hotel, the Holiday Inn Executive Center. At this time, we will distribute all conference items and answer any onsite questions you may have.

For the schools who opted to provide a check for registration fees, this payment should be presented at the time of check-in order to complete their registration. Failure to do so may prohibit conference attendance.

Should you have any questions, please contact:

General Questions – Shelby Anderson, Co-Advisor (720) 998-1251

Workshop or Transportation – Donald Gilliam, Co-Advisor (773) 910-0503

Conference Hotel

Conference Hotel:

Holiday Inn Executive Center
2200 Interstate 70 Dr SW, Columbia, MO 65203

Phone: (573) 203-8178

Each school will be required to provide rooming lists upon arrival that inform both the Hotel and Conference Committee of who will be staying in each room.

Quiet time for the hotel is encouraged to begin at 11 PM but will be enforced at midnight. If there are any noise complaints, each school advisor will be contacted directly. Repeated violations may result in dismissal from the Holiday Inn Executive Center and all Conference events and activities.

Drinking is strictly prohibited for students on conference premises.

Per the Holiday Inn Executive Center, absolutely no outside food or beverage is allowed in areas other than hotel sleeping rooms due to the City of Columbia health code and state liquor licensing.

Transportation:

All buses will need to use the Southside (Bernadette Dr., facing the Columbia Mall) in order to drop students off. Please advise your drivers: DO NOT ENTER THE CANOPY

Complimentary parking for buses, vans, and cars is on the WEST side (facing La Quinta Hotel)

Conference Attire:

Attire for the conference is business casual.

In the past, many students have selected to wear business professional or evening wear to the Conference Scholarship banquet. While dressing up for the banquet is not required, it is encouraged.

Participants are encouraged to bring casual attire for the evening activities.

Some helpful things to bring to aid in your attire: steamers, extra ties, socks, stockings, comfortable walking shoes, cardigans, blazers, jackets and/or coats and winter apparel. Be sure to check the weather to monitor the temperatures for the weekend of the conference.

Conference Badges:

Conference badges are required to participate in conference sessions and any meals provided by the conference. Your badge not only indicates that you are registered for the conference but serves to build community among attendees.

Conference Activities Passes:

Conference Attendees who purchased the activities pass will be provided a wristband that will admit them to all conference activities in the evening. Please be sure to wear this wristband to gain access to these events and throughout the duration of them. Wristbands will not be replaced.

Career Fair

We advise all students to bring several physical copies of their resume and unofficial transcripts as well as digital copies. Hormel will be on site offering free resume critiquing before the Career and Opportunities Expo taking place on Friday, February 22, 2019 from 1-3 PM in Windsor Ballroom at the conference hotel.

Many of our vendors have expressed they are looking for interns and employees and we want to ensure that all of our attendees have the ability to take advantage of this opportunity. In addition, companies such as Pepsi Co. and AmeriCorps will be hosting on site interviews that can be signed up for at the career fair. Sign-ups will be on a first come first serve basis and they will be available at the specific company's table. If you are interested in on site interviews, please prepare to dress in Business Professional attire on Friday.

Accessibility/Dietary Needs

If you have an accommodation requests, dietary concerns, or questions that you did not specify on your registration, please contact our Hospitality Chair, Naeemah Malcome, at nsmkhhb@mail.missouri.edu so that we can make proper arrangements. If you experience dietary needs on site, please contact Shelby Anderson.

Cell Phones

As a courtesy to presenters, speakers, panelists, and attendees, please turn all cell phones on silent and limit cellphone usage during program sessions. If you need to make a call, please leave the session room. Phones can be used in between sessions to obtain information about the conference.

Personal Prayer and Meditation Rooms

There will be rooms provided for personal prayer and meditation throughout the conference. Listed below are the room names and location that will be available on Friday and Saturday.

Conference Hotel

Friday, February 22, 2019

Polo Room (All day, except 1-2 PM)

Saturday, February 23, 2019

Polo Room (All Day)

Off-Site:

Friday, February 22, 2019

Lower Level Student Center - Meditation Alcove (All Day)

Saturday, February 23, 2019

Cornell Hall Room 40 (10:00 AM – 3:20 PM)

We look forward to seeing you all this week,

Sincerely,

The 42nd Annual Big XII Conference Planning Committee